

## PART A

**Report to:** Overview and Scrutiny Committee  
**Date of meeting:** 28 June 2018  
**Report of:** Committee and Scrutiny Officer  
**Title:** Scrutiny proposal and membership for the Commissioning Framework Task Group

### 1.0 Summary

- 1.1 This report asks Overview and Scrutiny Committee to approve the scrutiny proposal and membership for the Commissioning Framework Task Group.

### 2.0 Risks

2.1

Nature of Risk	Consequence	Suggested Control Measures	Response <i>(Treat, tolerate, terminate, transfer)</i>	Risk Rating (the combination of severity and likelihood)
That councillors do not come forward indicating they wish to sit on the task group	The Commissioning Framework will not be scrutinised by non-executive councillors prior to the new framework being put before Cabinet.	To contact the group secretaries and group leaders asking them to encourage their members to participate in the task group.	Treat	6

### 3.0 Recommendations

- 3.1 that Overview and Scrutiny Committee approves the scrutiny proposal and membership for the Commissioning Framework Task Group.

**Contact Officer:**

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**Report approved by:** Head of Democracy and Governance

**4.0 Detailed proposal**

- 4.1 At Overview and Scrutiny Committee's meeting on 23 November 2017, the Leisure and Community Section Head presented a report on the performance of the Community and Voluntary Sector Commissioning Framework during 2016-17. In the report the officer proposed draft terms of reference for a new task group which would review the current commissioned organisations; the funding cycle; value for money; service level agreements and performance indicators.
- 4.2 The scrutiny committee approved the proposed draft terms of reference and asked that a formal scrutiny proposal was presented at a future meeting. Following the meeting it was agreed that the proposal and potential membership would be presented to Overview and Scrutiny Committee at its first meeting of the new municipal year.
- 4.3 The scrutiny proposal is attached as appendix 1 to this report. The Leisure and Community Section Head has set out the areas he would like the task group to cover. The review needs to have been completed to enable a report on the new Commissioning Framework to go to Cabinet by December 2018.
- 4.4 Following the elections, on 17 May 2018 the Committee and Scrutiny Officer emailed all non-executive councillors informing them of the task group and seeking expressions of interests in taking part in the review. A further email was sent to the group secretaries on 13 June asking them to remind their colleagues about the review.
- 4.5 Following the first email three councillors said that they were interested in taking part in the review. However one councillor was unable to take part as they had been appointed to one of the organisations as the council's representative. It is important to note that anyone who has been appointed to any of the commissioned organisations by the council or is on the management committee in a private capacity cannot be a member of the task group. This has been confirmed by the Head of Democracy and Governance who stated that they would have a pecuniary interest and therefore would not be able to be appointed to the task group. The councillors who have expressed an interest have been advised of this and confirmed they are not involved in the organisations.

- 4.6 The following councillors have expressed an interest in participating in the review –
- Councillor Keith Crout
  - Councillor Rabi Martins
  - Councillor Mark Hofman
- 4.7 The scrutiny committee is asked to review the scrutiny proposal and the nominations. The task group's chair will be elected at the first meeting. The chair will be required to provide regular updates to Overview and Scrutiny Committee.
- 5.0 **Implications**
- 5.1 **Financial**
- 5.1.1 The Shared Director of Finance comments that there are no financial implications for this report as the resources needed for this programme as drafted are within the Council's approved budget.
- 5.2 **Legal Issues** (Monitoring Officer)
- 5.2.1 The Head of Democracy and Governance comments that there are no legal implications in the report. Only members with no potential pecuniary interest should participate, this will exclude any member nominated by the council/mayor or on the management board of the organisation in a private capacity.
- 5.3 **Equalities/Human Rights**
- 5.3.1 At this point there is no Equality Impact Analyses (EIA), however the Leisure and Community Section Head has indicated that an EIA will be developed with the task group during the review.
- 5.4 **Staffing**
- 5.4.1 The committee and scrutiny team will provide support to the task group. There are no staffing implications.
- 5.5 **Accommodation**
- 5.5.1 There are no accommodation implications as a result of this report.
- 5.6 **Community Safety/Crime and Disorder**
- 5.6.1 There are no community safety implications as a result of this report.

## **5.7 Sustainability**

5.7.1 There are no sustainability implications as a result of this report.

### **Appendices**

Appendix 1 – Scrutiny proposal submitted by the Leisure and Community Section Head

### **Background Papers**

No background papers were used in the preparation of this report

### **File Reference**

None